|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the organization** | | | | | **Contact person and email address** | | | | | |  |
| **Other organizations implementing the proiect** (if relevant): | | | | | **Location of the project** | | | | | |
| **Funding requested from Felm in Euros**  **2026:**  **2027:**  **2028:**  **2029:** | | | | | | | | | | |
| **Proposed budget distribution tentatively for 4 years:**   1. **Climate resilient communities: 1 700 000 €** 2. **Inclusive education: 2 300 000 €**   **The availability of the estimated budget depends on the approval of the funder.**  **The budget for thematic areas may be granted for several NGOs.** | | | | | | | | | | |
| **Regarding the thematic areas, what is your organizations’ area of expertise?** | | | | | | | | | | |
| **Please mention in which strategic themes does your proposed idea fall:**   1. Preparing communities for and influencing climate change 2. Strengthening the inclusiveness of children's and young people's education 3. Strengthening advocacy based on local expertise | | | | | | | | | | |
|  | | | | | | | | | | |  |
| **Please describe what local problems you are trying to solve through your idea. Please be as context specific as possible.** | | | | | | | | | | |  |
| **How would the project seek to address the problems (initial ideas concerning key activities and implementation)?** | | | | | | | | | | |  |
| **What are the main results (outcomes) you expect to see by the end of the project period?** | | | | | | | | | | |  |
| **Description of beneficiaries. Please mention which group of people and communities would you like to work with?** | | | | | | | | | | |  |
| **Estimated numbers of beneficiaries during project period** | | | | | | | | | | |  |
|  | | **Total number** | | **% of women/girls** | | | | **% of persons with disabilities** | |  |  |
| **Direct Beneficiaries** | |  | |  | | | |  | | |  |
| ... of whom | | | | | | | | | | |  |
| **Rights-holders** | |  | |  | | | |  | |  |  |
| **Duty bearers** | |  | |  | | | |  | |  |  |
|  | | | | | | | | | | |  |
| **Indirect beneficiaries** | |  | |  | | | | | | |  |
|  | | | | | | | | | | |  |
| **How have potential beneficiaries been involved in writing this concept note?** | | | | | | **Who else has been consulted?** | | | | |  |
| **Who are the other stakeholders relevant to the project? How will you collaborate with relevant stakeholders?** | | | | | | | | | | |  |
|  | | | | | | | | | | |  |
|  | | | |  | | | | | | |  |
| **How does the project take persons with disabilities into consideration?** | | | | | | | | | | |  |
| **Please explain your organizations’ experience in mainstreaming disability inclusion in project cycle (context analysis, project planning, implementation, and monitoring & evaluation)** | | | | | | | | | | |  |
| **Please mention how you have included persons with disabilities into your action in the past. Please give some examples from your past projects.** | | | | | | | | | | |  |
| **How does the project take gender equality into consideration?** | | | | | | | | | | |  |
| **Please explain how you have promoted gender equality in your actions in the past. Please give some examples of your past projects.** | | | | | | | | | | |  |
| **How does the project take into consideration other vulnerable and marginalized groups into action? (such as Dalits, ethnic minority, women, single women, landless people, freed Haliyas, freed Kamaiyas, etc.,)** | | | | | | | | | | |  |
| **Please mention how you have included these groups into your action in the past. Please give some examples of your past projects.** | | | | | | | | | | |  |
| **Please mention your initial plans for advocacy, and how will you integrate this into your project plan?** | | | | | | | | | | |  |
| **Please mention how you have included advocacy into your action in the past. Please give some examples of your past advocacy initiatives and results.** | | | | | | | | | | |  |
| **Initial plans to use or test innovations & technology in the projects:** | | | | | | | | | | |  |
| **Initial plans to cooperate with the private sector, universities, NGOs, OPDs, and other actors, if relevant:** | | | | | | | | | | |  |
| **Project staffing. Please give us an estimated number of potential full-time staff for the project?** | | | | | | | | | | |  |
| **Apart from financial funding, what other kind of support would you like from Felm (e.g. training, technical and thematic support, shared advocacy, support to networking):** | | | | | | | | | | |  |
| **Please mention how have you taken gender equality and PwD inclusion into account in your own institution (eg in leadership roles, staff, board etc.,)** | | | | | | | | | | |  |
| **How will you ensure good quality of Result Based Management into the project (program planning, program quality assurance, monitoring & evaluation, and sustainability)** | | | | | | | | | | |  |
| **Please mention how you have integrated Result Based Management into your past actions. Please give some examples from your past projects.** | | | | | | | | | | |  |
| **How would you ensure safeguarding into your actions?** | | | | | | | | | | |  |
| **How have you been addressing safeguarding in your past projects?** | | | | | | | | | | |  |
| **Project Budget (specify Felm’s share)** | | | | | | | | | | |  |
| **Estimated budget per year** | **2026** | | **2027** | | | | **2028** | | **2029** | |  |
| Program costs (≥ 80%) |  | |  | | | |  | |  | |  |
| Administration costs including salaries (≤ 20%) |  | |  | | | |  | |  | |  |
| **Total** | 100% | | 100% | | | | 100% | | 100% | |  |
| **Felm encourages partners’ contribution (financial, HR, resource leveraging etc.) for shared accountability and ownership. Please mention the possible contributions from your part.** | | | | | | | | | | |  |
|  | | | | | | | | | | |  |

Please note, that the selected partners must promote human dignity, human rights, and justice. The work must be open and transparent, adhere to principles of good governance, non-discriminatory, and everyone must be allowed to participate in it without prerequisites (regardless of e.g. the partner’s ethical policy). We require that all our partners work according to our ethical guidelines in such a manner that there are no adverse human rights effects.

Please note that the suitable partners should demonstrate ability to handle annual budgets of over USD 180.000. Please note that collaboration with Felm involves regular audits by internationally accredited auditor. Previous auditor’s report on the applicant’s management and proof of good governance and good financial management & bookkeeping practices will be an asset.

**Glossary**

Beneficiaries This is the group of people that are expected to benefit from the project. They are often divided into direct and indirect beneficiaries. They bear an active role in project planning, implementation, monitoring and evaluation. Also referred to as rights-holders and duty-bearers.

Duty-Bearers All those who have a responsibility to respect, protect and fulfil the human rights of others. In the rights-based approach to project management, the duty-bearers responsible for delivering specific rights must be identified and made accountable and responsive. Governments are the main duty-bearers but duty-bearers also include individuals with direct responsibility for protecting and fulfilling rights, e.g. teachers, doctors, or policemen. Institutions responsible for protecting and fulfilling rights such as schools, ministries, and all development organisations, are also duty-bearers.

Rights-Holders Individuals or communities/groups of people the project works together with in order to strengthen their ability to overcome the problem(s) they are facing when using the rights-based approach to project management. Everyone has human rights as set out in the UN Declaration of Human Rights. Everyone is therefore a rights-holder in relation to those human rights. All rights-holders have entitlement to their rights and can legitimately claim them. On the other hand, all rights-holders have responsibilities in society. In other words, rights-holders are usually the citizens of a given country, with their rights and responsibilities.